

# BERMAGUI PRESCHOOL



## 3.03 Fees

### Written By

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### Aim

Fees are charged to enable the preschool to be viable and to offer quality early childhood education and care. Fees and funding from the Department of Education and Communities are used exclusively to cover the expenses of running the preschool. The Bermagui Preschool Board of Directors will review the level of fees as necessary with a minimum 5% annual increase.

Our preschool has a commitment to all children being able to access affordable, quality early childhood education and care. The following fee structure will apply to children enrolled in our services.

<b>Bermagui NSW Start Strong Funded Preschool</b>		
Option 1	Non-Equity 3-year-olds	\$62.00/day
Option 2	Non-Equity 4/5-year-olds and Equity 3-year-olds	\$42.00/day
Option 3	Equity 4/5-year-olds	\$37.00/day
Option 4	First Nations/Torres Strait/Exceptional Circumstances	\$10.50/day

<b>Bermagui Child Care Subsidised Preschool</b>		
Option 5	All Children	\$105.00/day
Option 6	<i>Casual Attendance – All Children</i>	\$116.00/day

\* Fee relief may be available for eligible families choosing to receive their fee relief from Bermagui Preschool under the NSW Government Start Strong Affordable Preschool initiative.

\* Child Care Subsidy (CCS) may be available to further reduce fees.

\* We offer casual and occasional care if places are available.

\* Our services are closed on public holidays & for 2 weeks during the Christmas/New Year period.

For Term Dates, please refer to the NSW Department of Education website: [online.det.nsw.edu.au/calendar](http://online.det.nsw.edu.au/calendar).

Please Note: You will be billed for non-attendance due to illness or other absences unless prior arrangements have been made with the Nominated Supervisor. You will also be billed for Public Holidays if your child is normally enrolled to attend on those days as per our policy.

Families must complete the fee payment section of the application form provided on enrolment. The parent/guardian who signs the fee payment section accepts responsibility for payment of their child's fees. Fees will be calculated according to this information and the number of days your child attends. If relevant information to enable fee subsidies is not provided to the Preschool, you will be charged full fees. Please notify the Preschool if your family situation changes during the year so your fees can be amended accordingly.

### Payment of Fees

Fees are billed in advance for each term for both the Preschool and Long Day Care programs. Fee statements are issued in the second week of term and payment is due two weeks after statements have been issued. Fees must be paid at this time unless a payment plan has been negotiated with the family and the Preschool Director. Fees for Vacation Care will be issued in the fortnight following the Vacation Care period. We prefer fees to be paid directly into our bank account using one of the following options:

1. Direct Transfer into our Horizon Credit Union account

Account Name: Bermagui Preschool

BSB: 802 124

Account Number: 100 040 522

**Please use your child's name as the reference**

2. Credit/Debit Card facilities at Preschool (transaction fees apply)
3. Families can organise a regular direct deduction of Bermagui Preschool fees from their nominated bank account through CentrePay. Please use Bermagui Preschool's CentrePay reference number 555 111 288S. For further information, contact Centrelink.

Non-payment of fees will result in a review of your child's placement at our services by the Board of Directors. If fees remain unpaid your child's placement will be terminated, and your non-payment will be referred to a Debt Collection Agency. If you have any questions or difficulties paying fees, please see our Administrator or the Director if you need to negotiate a payment plan.

### Outstanding Debts

The parent/guardian agrees that all expenses, costs, and disbursements incurred in recovering any outstanding monies, including costs involved in debt collection by the supplier's commercial agent and solicitor's costs on an indemnity basis will be paid by the parent/guardian as determined by the parent/guardian signing the child's enrolment form. We look forward to a happy association with you and your family at Bermagui Preschool.

### Late Collection of Children – Penalty Fees

Please notify or phone staff if you are going to be late. Please note that the preschool hours are **8:15am to 3:45pm**. Preschool will not be open to children until 8:15am to allow educators to prepare for the day. Children collected later than 3:45pm will be charged a late fee of \$35, plus an additional \$1 per minute that the family is late.

If a child has not been collected by 4pm the Police and Early Childhood Directorate will be informed.

## Fee Reductions

### ***NSW Start Strong Affordable Preschool***

The NSW Government is providing fee relief to families through the [Start Strong Affordable Preschool](#) initiative as part of the Early Years Commitment. Families with eligible children who are enrolled in a community or mobile preschool service may save up to \$4,220 each year. The funding for your child's fee relief will be provided to our service, directly from the NSW Government, and we will pass this fee relief on to you as a reduction to your fees. You cannot receive fee relief at more than one early childhood education service.

### ***Equity Children***

Equity children are those whose family hold a low-income Health Care Card. Families must provide a copy of their Health Care Card to prove eligibility. If this information is not provided you will be charged full fees. Please notify us if your circumstances change during the year so your fees can be amended accordingly.

### ***Claim for Child Care Subsidised Care***

Bermagui Preschool is an Approved Child Care provider. Some families may be eligible for financial assistance from the Australian Government. Families will need to apply for the Child Care Subsidy (CCS) in person or online through myGov - Centrelink. Families who meet the eligibility requirements will be required to provide us with their child's Customer Reference Number (CRN) and the claimant's CRN and claimant's date of birth. The Child Care Subsidy System will then determine your eligible hours and percentage of subsidy, and this will be paid to the preschool on your behalf, you will then only be required to pay the gap after the CCS reductions have been made.

Families are welcome to see the Administrator for further assistance with these claims.

#### Relevant Legislation

Education and Care Services National Regulations

#### Resources & References

The National Quality Standard

#### Relevant Documentation

This policy is part of Bermagui Preschool Induction Procedure. It is available in the Parent Handbook, Policies and Procedures and on the Preschool website.

#### Date Adopted:

February 2024

#### Review Date:

February 2027