

BERMAGUI PRESCHOOL



3.03 Fees

Written By

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Aim

Fees are charged to enable the preschool to be viable and to offer a quality service. Fees and funding from the Department of Education and Communities are used exclusively to cover the expenses of running the preschool. The Bermagui Preschool Board of Directors will review the level of fees as necessary.

Our service has a commitment to all children being able to access affordable, quality early childhood education and care. With this in mind the following fee structure will apply to children enrolled in our services.

Bermagui Preschool		
Option 1	Equity 4 & 5 year old's	\$16.50/day
Option 2	Equity 3 year old's & Non-Equity 4 & 5 year old's	\$22.00/day
Option 3	Indigenous & exceptional circumstances	\$5.50/day
Casual Day	ALL children	\$27.50/day

Bermagui Long Day Care		
Option 4	Preschool Program 9am-3pm 0-3 year old's (excluding equity 3 year old's)	\$55.00/day
Option 5	Extended Preschool Program 7am-6pm 0-3 year old's (excluding equity 3 year old's)	\$77.00/day

Bermagui Community Outside School Hours Care (OSHC)		
Option 6	All Children (0-12 years)	\$11.00/hour

Bermagui Community Vacation Care

Option 7	All Children (0-12 years) - 9am-3pm	\$55.00/day
Option 8	All Children (0-12 years) - 7am-6pm	\$77.00/day

* CCS may be available to further reduce fees.

* We offer casual and occasional care if places are available.

* Our services are closed on public holidays & for two weeks during the Christmas/New Year period.

* For Term Dates, please refer to the NSW Department of Education website: online.det.nsw.edu.au/calendar

Please Note: You will be billed for non-attendance due to illness or other absences unless prior arrangements have been made with the Preschool Director. You will also be billed for Public Holidays if you are normally enrolled to attend on those days as per our policy.

Families must complete the fee payment form provided on enrolment. The Applicant/Parent/Guardian who signs the fee payment provided on enrolment, accepts responsibility for payment of their child's fees. Fees will be calculated according to this information and the number of days your child attends. If relevant information to enable fee subsidies is not provided to the Preschool you will be charged full fees. Please notify the Preschool if your family situation changes during the year so your fees can be amended accordingly.

Payment of Fees

Fees are billed in advance for each term for the Preschool, Long Day Care and Outside School Hours Care programs. Fee statements are issued in the second week of term and payment is due two weeks after statements have been issued. Fees must be paid at this time unless a payment plan has been negotiated with the family and the Preschool Director. Fee statements for Vacation Care will be issued in the fortnight following care. We prefer fees to be paid directly into our bank account using one of the following options:

1. Direct Transfer into our Horizon Credit Union account:
Account Name: Bermagui Preschool
BSB: 802 124
Account Number: 100 040 522
(Please use your child's name as the reference)
2. Direct Deposit of cash into the above account at the Bermagui branch
(Please ask staff in branch to reference your payment with your child's name)
3. Families can organise a regular direct deduction of Bermagui Preschool fees from their nominated bank account through Centrepay. Please use Bermagui Preschool's Centrepay reference number 555 111 288S. For further information, contact Centrepay on 1800 044 063.

Non-payment of fees will result in a review of your child's placement at our services by the Board of Directors. If fees remain unpaid your child's placement will be terminated and your non-payment will be referred to a Debt Collection Agency. If you have any questions or difficulties paying fees, please see our Finance and Administration Assistant or the Director if you need to negotiate a payment plan.

Outstanding Debts

The Applicant/Parent/Guardian agrees that all expenses, costs and disbursements incurred in recovering any outstanding monies, including costs involved in debt collection by the supplier's commercial agent and solicitor's costs on an indemnity basis will be paid by the Applicant/Parent/Guardian as determined by the parent signing the child's enrolment form. We look forward to a happy association with you and your family at Bermagui Preschool.

Fee Reductions

Equity Children

Equity children are those whose families hold a Health Care Card. Families must provide a copy of their Health Care Card to prove eligibility. If this information is not provided you will be charged full fees. Please notify us if your circumstances change during the year so your fees can be amended accordingly.

Claim for Child Care Assistance for Approved Care – Child Care Subsidy (Long Day Care – Outside School Hours Care – Vacation Care ONLY)

Bermagui Community Long Day Care – Outside School Hours Care – Vacation Care is an Approved Child Care provider. Some families may be eligible for financial assistance from the Australian Government.

Families will need to apply for the Child Care Subsidy (CCS) in person or online through myGov-Centrelink.

Families who meet the eligibility requirements will be required to provide us with their child's Customer Reference Number (CRN) and the claimant's CRN and claimant's date of birth. The Child Care Subsidy System will then determine your eligible hours and percentage of subsidy and this will be paid to the preschool on your behalf, you will then only be required to pay the gap after the CCS reductions have been made.

Families are welcome to see the Finance & Administration Assistant in the office for further assistance with these claims.

Relevant Legislation

Education and Care Services National Regulations 2011

Resources & References

The National Quality Standard (2010)

Relevant Documentation

This policy is part of Bermagui Preschool Induction Procedure. It is available in the Parent Handbook, Policies and Procedures and on the Preschool website

Date Adopted:

January 2017

Review Date:

January 2020